



PRESORTED
FIRST-CLASS MAIL
U.S. POSTAGE PAID
SEATTLE WA
PERMIT NO. 1046

Get more **Open Enrollment** information at
kingcounty.gov/open-enrollment

Key dates

Open Enrollment	November 1 – 15
Annual Giving Drive	Now through November 20
New benefits take effect	January 1, 2017
Healthy Incentives SM	Mid-January: Look for information about next year's program



On the go?

You can use your home computer, tablet, or smartphone for quick access to **Open Enrollment** and benefits information.

Benefits, Payroll and Retirement Operations
The Chinook Building, CNK-ES-0240
401 Fifth Avenue
Seattle, WA 98104



Open Enrollment
November 1 – 15, 2016

Alternate formats available.
Please call 206-684-1556 or TTY: 711.

 Printed on recycled paper. Please recycle.

1610_6994w_OEmailer_REG.ai

Open Enrollment

November 1 – 15, 2016

Regular Employees



King County
Benefits, Payroll and Retirement Operations

Open Enrollment

Nov. 1-15, 2016

Welcome to Open Enrollment for your 2017 King County benefits! Open Enrollment is your opportunity to evaluate your benefit options and make changes for the upcoming year.

Make Open Enrollment changes online Nov. 1 – 15, 2016.

Benefit changes for next year

- The KingCare (Regence) Emergency Room copay is increasing to \$200 per visit for Gold/Silver/Bronze (was \$100). The SmartCare Connect (Group Health) Emergency Room copay remains at \$100.*
- For KingCare (Regence) members, the pharmacy benefit administrator will be CVS Caremark® (was Express Scripts). Welcome Kits will be mailed by CVS in December.

*Subject to ratification



Open Enrollment steps

Open Enrollment must be done online.

- 1 Go to **kingcounty.gov/mybenefits**.
- 2 Sign in to PeopleSoft. For help, call 206-263-4357 during business hours.
- 3 Select the appropriate Benefit Access Fee—or exemption.
- 4 Use the **Final Submit** button to save your selections, then print a summary of your benefits for next year.



Required actions

- Select the appropriate Benefit Access Fee—or exemption. A monthly Benefit Access Fee is **automatically applied** if you cover a spouse or domestic partner on your medical plan. If you qualify for an exemption, **you must confirm it each year**. If you later qualify for an exemption, fees already paid will not be refunded.
- To reduce your taxable income with a Health Care or Dependent Care Flexible Spending Account, **you must enroll each year**.

Other Open Enrollment choices

- Change medical plans—consider whether Group Health is the right plan for your family.
- Add or discontinue dependent coverage.
- View your Healthy IncentivesSM color level for next year's out-of-pocket medical expenses.
- Make changes to your supplemental life, supplemental AD&D, and supplemental long-term disability insurance.

Get help

If you need assistance during Open Enrollment, contact

Benefits, Payroll and Retirement Operations:

- Chinook Building, 2nd Floor, 401 Fifth Avenue, Seattle, WA 98104
- 206-684-1556 or kc.benefits@kingcounty.gov
- 9 a.m. – 4 p.m., Monday – Friday
- Closed on Veterans Day: Nov. 11

Learn more

Open Enrollment information

kingcounty.gov/open-enrollment

Benefits information

kingcounty.gov/employees/benefits

Benefits help

Benefits, Payroll and Retirement Operations
206-684-1556 or kc.benefits@kingcounty.gov

Recorded benefit information: 1-800-347-8046

Option 1 – Open Enrollment overview

Option 2 – Benefit Access Fee

Option 3 – Save \$ with Group Health and Flexible Spending Accounts